	Risk Assessment Document			**Event:**		**MAIDSTONE SMALL BOATS HEAD**			
	Location:			**The River Medway at Maidstone and the MIRC Boathouse**					
	Date of Completion:			**01/05/2019: reviewed 01/08/2019**					
	Assessed by:			**Richard Stokes : Event Rowing Safety Advisor**		**Review date: Prior to each race**			
			Risk Assessment			**Actions to reduce likelihood of risk occurring**			**Actions to minimise residual risk**
No.	**Hazard**	**Consequences**	**Severity (1-5)** **1 = No perceived risk** **2 = Risk of minor injury** **3 = Risk of serious injury** **4 = Risk to life**	**Likelihood (1-5)** **1 = Very unlikely** **2 = Unlikely** **3 = Likely** **4 = Very likely**	**Risk score** **1 - 2 = No perceived risk** **3 - 5 = Moderate risk** **6 - 8 = High risk** **9 + = Very high risk**	**Actions taken to reduce risk**	**Further actions**	**Residual risk** **Very Low** **Low** **Moderate** **High**	Any incident involving injury, illness or damage to equipment should be reported to BR via the online
1	Weather conditions. High winds.	Dangerous for towing trailers to event. Damage to boats on trestles. Higher risk of collision or swamping on water.	**3**	**1**	**3**	Conditions will be monitored prior to the event. If deemed too unsafe, race will be cancelled. If wind gust exceeding 15mph the event should be reviewed. If gusts exceed 40mph and there is a yellow wind warning from the Met Office then the event should not take place.	Race oficials will continue to keep the course under inspection and report unsafe conditions to the ESA or RCC.	**Low**	Officials will be briefed on what to do if event is cancelled/suspended while it is running. Crews will be asked to return to the clubhouse as safely as possible, launches will accompany boats to ensure safe return. First aider available at the club. Telephone available at Race Registration to summon emergency assistance.
1	Weather conditions. Cold temperature.	Danger of ice on land. On water danger of hypothermia.	**2**	**2**	**4**	Conditions will be monitored prior to the event. If deemed too unsafe, race will be cancelled. If air temperature at or below 4 degrees the event should be reviewed. Wind chill should be allowed for.	Race oficials will continue to keep the course under inspection and report unsafe conditions to the ESA or RCC.	**Low**	Officials will be briefed on what to do if event is cancelled/suspended while it is running. Crews will be asked to return to the clubhouse as safely as possible, launches will accompany boats to ensure safe return. First aider available at the club. Telephone available at Race Registration to summon emergency assistance.
1	Weather conditions. Heavy Rain or snow.	Dangerous for towing trailers to event. Danger of slippery conditions on land.Poor visibility on water.	**3**	**2**	**6**	Conditions will be monitored prior to the event. If deemed too unsafe, race will be cancelled or younger juniors withdrawn.	Race oficials will continue to keep the course under inspection and report unsafe conditions to the ESA or RCC.	**Low**	Officials will be briefed on what to do if event is cancelled/suspended while it is running. Crews will be asked to return to the clubhouse as safely as possible, launches will accompany boats to ensure safe return. First aider available at the club. Telephone available at Race Registration to summon emergency assistance.
1	Weather conditions. River level high and strong steam	Increased hazard for boating crews and increased likelihood of accidents on the water.	**3**	**2**	**6**	Conditions will be monitored prior to the event. If deemed too unsafe, race will be cancelled or younger juniors withdrawn.	Race oficials will continue to keep the course under inspection and report unsafe conditions to the ESA or RCC.	**Low**	Officials will be briefed on what to do if event is cancelled/suspended while it is running. Crews will be asked to return to the clubhouse as safely as possible, launches will accompany boats to ensure safe return. First aider available at the club. Telephone available at Race Registration to summon emergency assistance.
3	Car and trailer parking	Minor/Major damage to boats and potential injuries to bystanders.	**2**	**2**	**4**	Marshalls will guide all vehicle drivers to ensure safe parking and places for competitors to move freely and safely.	Marshalls will continue to ensure vehicles and trailers will be asked to take care when moving around the car parking area and to take care of boats and competitors	**Low**	First aider available at the club. Telephone available at race registration to summon emergency assistance if required.
	Crews going afloat and coming off the water	Damage to equipment and injury to competitors, marshals, bystanders and members of the public using the path	**2**	**2**	**4**	Marshals in position to limit number of boats on landing stage and to direct operations. Notices posted on the path to warn members of the public.		**Low**	First aider available at the club. Telephone available at race registration to summon emergency assistance if required.

4	Collision with other rowing boats or pleasure craft	Damage to boats and equipment, potentially serious injuries and capsizes	**3**	**2**	**6**	Locations of moored craft on safety plan and in safety briefing. Race officials briefed as to how to deal with an emergency. Safety boats positioned along the course to respond as necessary. First aider stationed at club and able to respond to incident if required.	Race officials will be on duty througout the race to deal with an emergency	**Moderate**	First aider available at the club and additional spare clothing. Telephone available at race registration to summon emergency assistance if required.
5	Capsizes	Potential for serious injury/loss of life.	**4**	**2**	**8**	Race officials briefed as to what to do in the event of a cpasize. Safety Launches will be positioned along the course to be able to recover any competitors. First aider stationed at club and able to respond to incident if required.	Race officials on the bank and in launches will continue to monitor all competitors along the course and be available as required	**Moderate**	First aider available at the club and additional spare clothing. Telephone available at race registration to summon emergency assistance if required.
7	Crews marshalling at the start and finish	Damage to equipment and minor injuries caused by collison while boats manouvering.	**2**	**2**	**4**	Crews prohibited from firm pressure rowing in marshalling areas. Marshalls will be present to manage the marshalling process and to ensure crew safety. Safety boat will be stationed nearby to provide assistance if required.		**Low**	A safety launch will be on hand to organize crews to land and to Marshall safely at the finish line. First aider available at the club and additional spare clothing. Telephone available at race registration to summon emergency assistance if required.
1	Preparation of food on Barbeque at club. Gas and electricity used. Knives used to cut up food.	Minor injury caused by knives. Potential for more major injury caused by burns. Potential for catastrophic injury caused by gas leak.	**4**	**1**	**4**	Food preparation and sale overseen by person with food hygiene qualification. Minimal cutting up of food to be required. Electricity supply to be safeguarded with a circuit breaker. Gas bottle supply for the BBq to be stored as far from flame as practicable. Extinguisher and fire blanket to be available.	All members are made aware that it is their responsibility to take care and attention of the environment	**Low**	First aider available at the club. Telephone available at race registration to summon emergency assistance if required.
2	Injury through use of MIRC gym equipment (ergos and weights).	Potential for strain injuries on ergos and more serious injuries on free weights.	**3**	**1**	**3**	No free weights to be used on the day of the race by MIRC or visiting clubs. Ergos available for warming up. Assumed that all athletes will be accustomed to how to correctly use this equipment.	Notices to be displayed advising people using the ergos that they should only do so if they have received training. All MIRC members to be made aware that no free weights may be used during the period of the race.	**Very Low**	First aider available at the club. Telephone available at race registration to summon emergency assistance if required.
3	Slips, trips etc	Minor injury	**2**	**2**	**4**	Walkways to be kept clear of obstacles.		**Very Low**	First aider available at the club. Telephone available at race registration to summon emergency assistance if required.
	The full MIRC club risk assessment which includes non event specific risks should also be taken into account. This assessment is available on the club website at http://maidstoneinvicta.co.uk/safety/								